



CALEP Training Centre

Location: 1600, 520 – 5 Avenue SW
Calgary, Alberta T2P 3R7

Capacity: 1 Large Room, Classroom Style – 38 seats , 1 Small Room 32 seats
Full Room, Classroom Style - 2 rooms expands to accommodate 80
seats Total Square Footage – 2,000

Rates: Rates are negotiable.

Price includes Audio/visual Equipment with:

- a. Podium
 - b. Wireless Microphone System
 - c. Ceiling Mounted Data Projectors
 - d. Large Screens (Minimum 1 per Classroom)
 - e. White Boards x 2
 - f. Flip Charts x 2
 - g. Computer x 2 (Minimum 1 per Classroom)
 - h. Internet & WIFI
- Any Additional Audio Visual will be supplied at cost.

Catering

Breakfast Lunch/Dinner meals ordered from various caterers and a variety of healthy snacks can be provided (at cost).

Ice water is provided at no charge

Assorted juice and pop @ \$2.50 each

Coffee/Tea @ \$25.00 per thermos (includes tea, cream, sugar)

Additional Office Support Available: (will be charge hourly)

- a. Photocopying
- b. Reception (phones)
- c. Microsoft Office Support (negotiable fee)
- d. Conference Calls
- e. Secretarial

For more information please email reception@calep.ca

All Prices Are Subject To GST