



April 30, 2025

#### SPECIAL MEETING NOTICE

Re: Amendment of Canadian Association of Land and Energy Professionals (CALEP) Bylaws and Objectives to Be Approved by Special Resolution via Electronic Voting

Date: May 22, 2025

Time: 5:00 PM

Location: Calgary Petroleum Club

TO: All CALEP Members

THIS LETTER SERVES as a formal Notice to the CALEP Membership of the proposed Special Meeting. In accordance with the provisions of the current Bylaws, notice of this Special Meeting is given to the membership not less than 21 days from the date of the subject Special Resolution.

The CALEP Board of Directors has approved changes to the CALEP Bylaws and Objectives, which are now available for viewing on the CALEP website, **Members-Only** section at [www.calep.ca](http://www.calep.ca), including a detailed summary of the changes and the following documents:

1. [Clean copy of the proposed Bylaws](#), updated as of April 29, 2025
2. [Clean copy of the proposed Objectives](#), updated April 29, 2025

While not presented for approval, the additional informational materials below provide context that will assist you with your review of the proposed Special Resolutions.

1. [Redline comparison between the proposed Bylaws and the 2017 Bylaws](#)
2. [Overview of the proposed Bylaw changes](#)
3. [Redline comparison of the amended Objectives with the 2014 Objectives](#)
4. [Comments received on the draft Bylaws](#)
5. [Overview of changes relative to Q4 draft materials](#)

## Special Resolutions to Be Considered

### Special Resolution #1: Repeal and Replace Bylaws

**WHEREAS**, the Canadian Association of Land and Energy Professionals (CALEP) formally rebranded in December 2022, prompting a renewed focus on redefining the association's identity, modernizing governance, and enhancing member value;

**AND WHEREAS**, the proposed bylaw amendments reflect this evolution by broadening the definition of a "Land and Energy Professional," restructuring membership categories, modernizing voting procedures and meeting formats, and updating Director and Officer requirements;

**AND WHEREAS**, these changes aim to preserve the core strengths of CALEP while ensuring the association remains flexible, inclusive, and aligned with the changing landscape of the energy industry;

**BE IT RESOLVED THAT**, the current bylaws of the Canadian Association of Land and Energy Professionals, last amended on October 18, 2017, be repealed in their entirety and replaced with the new bylaws as presented on April 30, 2025.

### Special Resolution #2: Replace Objectives

**WHEREAS**, the Canadian Association of Land and Energy Professionals (CALEP) has undergone significant evolution since the last amendment of its objectives in 2014, including a rebrand in 2022 to reflect the broader scope of its members' roles;

**AND WHEREAS**, the revised objectives modernize language, expand the scope of land and energy work, and clarify CALEP's focus on education, certification, advocacy, and professional development;



**BE IT RESOLVED THAT**, the existing objectives of the *Canadian Association of Land and Energy Professionals* be repealed and replaced with the revised objectives as presented on April 30, 2025.

#### **Voting Information**

**If you are an Interim, Active, Life, or Senior Member**, under the definitions in the current Bylaws, you are respectfully asked to exercise your right to vote on this important matter. Per the current Bylaws, for these Special Resolutions to pass, they require a vote of not less than **75%** of those members entitled to vote and who are present at the meeting, either in person or by proxy, with a show of hands or by electronic means.

Voting shall be done electronically using **ElectionBuddy**. A link to vote will be emailed to all eligible members by May 14, 2025

#### **Voting Instructions**

- **Voting Opens:** May 14, 2025, at 9:00 AM
- **Voting Closes:** May 22, 2025, at 10:00 AM
- **How to Vote:** Mark your electronic ballot with your choice

#### **Important Reminders**

- ✓ **Check your junk/spam folder** – The election email will come from ElectionBuddy, not CALEP.
- ✓ **Ensure your contact information is up to date.** If you do not receive voting instructions by **May 14, 2025**, please contact [reception@calep.ca](mailto:reception@calep.ca).

#### **Appreciation**

**The CALEP Board of Directors extends its sincere thanks to Jim Maclean** and the many volunteers who contributed to the review and recommendations for these important governance updates. These proposed changes reflect CALEP's ongoing commitment to supporting a professional, inclusive, and forward-thinking association.

If you have any questions regarding the proposed amendments or the voting process, please contact [reception@calep.ca](mailto:reception@calep.ca)

Sincerely,

**CANADIAN ASSOCIATION OF LAND AND ENERGY PROFESSIONALS**  
CALEP Board of Directors